

LCDC PTO Meeting Agenda
October 15, 2015

I. Business – Amanda

- A. Yankee Candle Fundraiser update
 - 1. We had 14 online sales and 11 paper sales and passed our goal and came in at \$1125.
 - 2. Remember you can still place orders online thru year end and the center will continue to get 40% of sales.
- B. Fall Festival- Planned for October 23
 - 1. Will be held on the playground from 3:30-5:00
 - 2. The festival will consist of a costume parade, bounce house house and food. Go to <http://www.signupgenius.com/go/20f0d45aaa72dabf85-fall/20930773> to sign up to help.
- C. Harris Teeter-
 - 1. The LCDC has recently become enrolled as a beneficiary of Harris Teeter's Together In Education (TIE) Program. This program tracks sales and sends schools a check at the end of the school year for a percentage Harris Teeter brand purchases attributed to the school. All you need to do to participate is link your VIC card to our school. You can do this online or give our school code of 3594 to the cashier at your next shopping trip and they will link your card for you.
- D. Square 1 Art fundraiser- Sarah Puckett will chair
 - 1. We decided to do this fundraiser after a suggestion from a parent that this could be used for Christmas presents.
 - 2. The fundraiser will be done slightly different than in the past due to a shortened timeframe.
 - 3. Parents can anticipate receiving their order forms around 11/2 and will need to return them to the LCDC by 11/13.
- E. Holiday Party- volunteers needed
 - 1. Thank you to Melissa Yang, Sarah Waechter, and Zenha Windle for volunteering to chair the event. Also, thanks to Jennifer Viudez for volunteering to help.
 - 2. The Holiday Party will be on December 18th
- F. October Scholastic Book Special

1. In September we were able to get \$90 in free books with the extra rewards we received for having an order over \$100. October is another great time to order because there are extra bonus points depending on how much you spend. With \$125 in orders this month every student will receive a free book and the center will receive \$34 in free books. With a \$300 order the center will get \$225 in free books. The October Flyers will go home at the end of the week and will need to be turned in by Thursday, October 29th. The website is <https://clubs2.scholastic.com/> and the class code is NFMHD.
- G. Distribution List- the PTO Board is taking the action to refresh the distribution list. We are working with the LCDC to get everyone's email addresses and will get notification from them when changes are needed.

II. Finance – Carly

- A. No expenses or income in September. October will include costs for the fall party and income from YC fundraiser. Summer picture profits are also expected.
- B. 2015-2016 Budget- See attached

III. Directors Report – Ms. Jones

NOTE: Ms. Jones was unable to attend the meeting so these items will be moved to the November meeting. The notes provided below were information from Randy Cone.

- A. 2015-2016 School Calendar- Notice the 2 new half days and 2 teacher development days
- B. Handbook status and content-especially any changes
 1. Randy is currently reviewing the changes and the changes will be presented to the PTO Board
- C. Classroom ratios
- D. New teacher- Ms. Dymond and plans for Rockets class
- E. Playground update
 1. LCDC is seeking approval from the exchange council for \$20K in playground upgrades and \$7500 for new furnishing.
- F. Plans for planter/barricade

IV. Parent Comments/Questions

A. Tadpoles-

1. Can the Tadpoles messages please be changed to include a subject line?
2. Is there any way that Tadpoles can allow families to have copies of pictures/videos with multiple children in them?

B. Consolidate required forms- There is a lot of repetitive information on the required forms for the LCDC. Can these please be consolidated so the parents are not having to fill out the same information over and over again?

V. Important Upcoming Dates

10/23- PTO Fall Festival

10/31-Halloween

11/1-Daylight Savings Time

11/3-LCDC Winter Pictures

11/11-Veterans Day-CLOSED

11/16-20 Parent/Teacher Conferences

VI. General reminders

A. LCDC is on the web (<http://pto.larc.nasa.gov/>) and on Facebook

B. Parents Concerns options:

- a. Ms. Jones would love to encourage families who may have concerns to come directly to her so that you can work together to address them

The PTO Parent Concerns form is still available and can be found at <http://tinyurl.com/o5x7no5>. This is an anonymous way to communicate concerns to the PTO board and are addressed at the PTO meetings.

We can also be reached at any of our NASA email addresses (Amanda.M.Cutright@NASA.gov, David.M.Reeves@NASA.gov, Christina.M.Guldin@NASA.gov, and Carly.A.Bosco@NASA.gov) or at lcdcpto@gmail.com

C. Please remember to collect and bring in your Box Tops, Labels for Education and use your Farm Fresh 123-4 and Harris Teeter key tag. The drop-off location is outside the Big Dippers room. Contact Bethany Schiller with any questions.

1. The Harris Teeter school code is 3594.
- D. Scholastic Book Sale information -shop online:
scholastic.com/readingclub, One-Time Class Activation Code: NFMHD

VII. Closing Remarks – Amanda

- A. The next PTO Meeting will be **Thursday, November 19, 2015**, at **12:00pm**. We will meet in the 2102 room 116.
- B. USA Toll Free #: 1-844-467-6272
- C. Participant Passcode: #: 630134